



Tuition & Fees Schedule 2024-2025 Academic Year

I. Tuition & Fees

**All Fees are stated in Vietnamese Dong (VND).*

1. Tuition

	Grade Level	Annual Payment Option	Semester Payment Option	
			Semester 1	Semester 2
Early Childhood Division	Preschool 3s	325,000,000	180,556,000	180,556,000
	Preschool 4s	437,000,000	242,778,000	242,778,000
	Kindergarten	610,000,000	338,889,000	338,889,000
Lower School	Grade 1	745,000,000	413,889,000	413,889,000
	Grade 2	745,000,000	413,889,000	413,889,000
	Grade 3	745,000,000	413,889,000	413,889,000
	Grade 4	745,000,000	413,889,000	413,889,000
	Grade 5	745,000,000	413,889,000	413,889,000
Middle School	Grade 6	795,000,000	441,667,000	441,667,000
	Grade 7	795,000,000	441,667,000	441,667,000
	Grade 8	795,000,000	441,667,000	441,667,000
Upper School	Grade 9	845,000,000	469,444,000	469,444,000
	Grade 10	845,000,000	469,444,000	469,444,000

The Tuition schedule is based on enrollment at the beginning of the school year. For students enrolling during the academic year, Tuition will be adjusted.

2. Admissions Fees

The one-time **Application Fee** of **9,800,000 VND** is non-refundable and non-transferable. It is payable along with Tuition and other Fees before official enrollment. This Fee covers the administrative costs of the application, including a personalized assessment of the child. An application cannot be processed until the Application Fee has been paid. If a student who has applied previously makes a renewed application in a different school year, a second Application Fee will be due.



The one-time **Enrollment Fee** of **28,800,000 VND** is non-refundable and non-transferable. It is payable within seven (7) days to confirm registration to reserve acceptance of an offered place, along with the Tuition Deposit for New Students. The acceptance of a place is not confirmed until the Enrollment Fee and Tuition Deposit for New Students have been paid. If a student leaves the school and subsequently re-enrolls, a second Enrollment Fee will be due.

3. Tuition Deposit

Tuition Deposit for New Students

All newly accepted students for the 2024-2025 academic year are required to pay a **Tuition Deposit** of **30,000,000 VND**, payable within seven (7) days to confirm registration to reserve acceptance of an offered place. This payment guarantees a placement for the student, provided all other requirements are met. The deposit is non-refundable and non-transferable. The deposit will be credited against the Tuition Fee for the 2024-2025 academic year.

4. Security Deposit

The **Security Deposit** is a one-time payment of **45,000,000 VND** per student, payable along with Tuition and other Fees. This deposit will be refunded upon the student's graduation or withdrawal from School. Parents must submit written notice at least 60 days prior to the student's last day at School should they wish to withdraw their child. Failure to provide a 60-day written notice will result in the non-refund of the Security Deposit and Tuition.

5. Other Fees

Specialized Learning Support: During the admissions process, students identified as requiring specialized learning support to access the curriculum will receive a conditional offer letter. This condition requires students to participate in the Quest program, which incurs additional fees. Information about the program is available in the School's [Quest Summary Document](#).

Student Devices: iPads are provided for students from Grade 1 to 3, and laptops are provided for Grades 4 and 5 for use within school. For students in Grade 6 onwards, students are required to bring a device that meets the specifications outlined in the school's Bring Your Own Device (BYOD) policy.

Other Fees and Expenses: Students may incur additional costs during the school year, such as: uniform Fee; bus Fee; dining Fee; annual residential field trips, optional trips and tournaments; certain after school activities (ASAs) or Clubs; and Fee-based external assessments.



II. Discounts

1. Founding Family Discount

In acknowledgment of the journey we embark on with our exclusive group of Founding Families, all families who confirm registration to reserve acceptance of an offered place for their child before the start of the 2024-2025 academic year will enjoy a Founding Family Discount of 15% off Tuition Fees. This discount is valid for three consecutive school years: 2024-2025, 2025-2026, and 2026-2027. The discount will be deducted from the Tuition Fees of the respective academic year and can be applied to both the Annual Payment or the Semester Payment Options. The discount does not apply to any other Fees payable to Dwight School Hanoi.

2. Sibling Discount

Families with three or more children simultaneously in attendance at Dwight School Hanoi will receive a 10% discount on Tuition Fees for the third child and a 15% discount on Tuition Fees for the fourth and subsequent child(ren). These discounts will be applied to the youngest child(ren) in attendance. The Sibling Discount can be applied simultaneously with the Founding Family Discount for both the Annual Payment or the Semester Payment Options. The discount does not apply to any other Fees payable to Dwight School Hanoi.

III. Refunds

If a student withdraws from the school, the following refund policy will apply:

- It is the parents' responsibility to complete the Withdrawal Form and to submit it to the School at least 60 days prior to the student's last day at school. This will ensure the refund policy is applied and school reports are issued. Failure to provide a 60-day written notice will result in the non-refund of the Security Deposit and Tuition and fees.
- The school will not refund any portion of Application Fee, Enrollment Fee, or Tuition Deposit.
- The school will refund a percentage of the Tuition based on the student's last day at school according to the table below, providing that the 60-day written notice of withdrawal has been submitted and all financial liabilities to the School have been settled.

Student's last day at School	Before the first date of Semester 1	On or before the last date of Semester 1	On or before the last date of Semester 2
Refundable Annual Tuition Fee paid (%)	80%	30%	0%
Refundable Semester Tuition Fee paid (%)	60%	N/A	N/A



IV. Payment Schedule

1. Payment Date

Parents have two payment options for Tuition Fees:

- Option 1: Annual payment. A full academic year's Tuition Fees paid before the start of the 2024-2025 academic year.
- Option 2: Semester payment. Semester 1's Tuition Fees paid before the start of the 2024-2025 academic year. Tuition Fees of Semester 2 paid 14 days prior to the commencement of Semester 2.

Late or No Payments:

Tuition and all other Fees are payable by the due dates indicated on the Tuition bill. Any amount remaining unpaid after the designated due date shall be subject to a late payment penalty of 0.05% per day added to the outstanding balance, unless mutually acceptable arrangements have been made and confirmed in writing with Dwight School Hanoi. Continued failure to pay Tuition and Fees on time may result in the disenrollment of the student, and withholding of the Security Deposit and school reports.

2. Payment Methods

In compliance with Vietnamese Government Regulations on foreign exchange control, all Fees are invoiced in VND and are payable in VND via bank transfer, unless the payment originates outside of Vietnam, in which case a USD bank transfer at the prevailing bank exchange rate is acceptable.

School Bank Details:

- Bank account name: Cong ty TNHH Quan ly Giao duc KLEOS
- Bank account number: 8801523666
- Bank name: BIDV, Hoang Mai Branch
- Description: Student's Full Name - Grade Level - Fee Details
Example: Nguyen Van A - Grade 4 - Application Fee

For payment in USD, please contact the School directly for further instructions.

All Fees and terms and conditions are subject to change without notice at the discretion of the school.

All Tuition and Fees are non-refundable and non-transferable regardless of the choice of payment option. Refund procedures will only be applied as stipulated in the Refund policy.

For assistance with payment of Tuition or other Fees, payment receipt requests, and all other finance-related queries, please contact our Finance and Accounting Department at:

Email: finance@dwighthanoi.org

Phone: +84 (0) 24 7300 6300 (Ext: 116)